Mingimingi Hautoa
Knights Stream School

Knights Stream School Board

Minutes of Meeting
Monday 31 August 2026
6.30 pm - 8.30 pm
Location: Boardroom

Present: Emma Clemence (Presiding Member), Haley Smith, Violet Fan, Tom Pritchard, Anika Tiplady, Mike Molloy (Principal), Leigh Hurford (Staff Rep), Sue Beattie (Minutes)

Welcome, Karakia:

Apologies:

Conflicts of Interest: Conflicts of Interest Register

Adoption of Agenda:

Past Minutes:
MOTION: The minutes of the previous meeting held on 27th July 2026 be accepted as a true and accurate record.

E Clemence/T Pritchard
Carried

Actions From Previous Minutes:
Completed

Governance & Leadership:

Presiding Member Verbal Report
No report

Principal's Report
Mike presented his August report.

Solar on Schools Programme
We have been accepted into the Solar on schools programme. This is a joint initiative between EECA and the Ministry of Education to install rooftop solar panels.
The programme will reduce school energy bills, provide greater energy independence and resilience and reduce carbon emissions.
The programme helps schools save on energy bills, have greater energy independence and reduce carbon emissions from having a clean, renewable energy supply.

Participation is subject to confirmation of site suitability. Onsite assessments are planned to take place from December 2026.

Property
The Admin area will be painted in the Term 3 break.

Mike has asked our MoE property advisor to register us for the Modifying Open Plan Classroom Initiative. This is to look at the effectiveness of our larger open plan spaces and how we can improve the spaces.

We will not be a high priority.

Below are future property projects for consideration:-

- Sensory Space - $5k
- Sensory Playground - $80k. Waitaha would contribute to this
- Hill Playground fixes - $15k
- Staffroom kitchen modifications - dishwasher $TBC

As we are growing rapidly now would be a good time to contact the MoE from the Board about our concerns around our growth and the lack of classroom space. Ask them what their plans are for KSS. Mike will email and ask on behalf of the Board.

Te Tiriti in Education
NZPF recommends that school boards use this in their charter to help recognise our commitment.

The Board of Knights Stream School | Mingimingi Hautoa is committed to honouring Te Tiriti o Waitangi as a foundational document for Aotearoa New Zealand. Across the life of this strategic plan, we will give practical effect to Te Tiriti. This includes a commitment to working alongside whānau, hapū, and iwi to ensure equitable outcomes for Māori students, upholding te reo Māori and tikanga Māori within our kura, and reflecting Aotearoa's bicultural heritage in our policies, curriculum, and everyday practice.

This had already been agreed.

The Team Leader reports had been sent out before the meeting.
In future reports, the Board said it would be helpful for them to see a summary of challenges in all reports.

Mike moved that his Principal's report be accepted

M Molloy/A Tiplady
Carried

Student Assessment Data
Leigh went over the Mid-Year Data Assessment and Reporting

There have been many changes: refreshed curriculum, new curriculum documents, assessments, reporting = misalignment, uncertainty, overwhelming.

There is new baseline data.

Feedback from whanau - overall satisfaction was high.

Question for the board - How often do you want the data? Happy with twice a year - Yes.
Could share more intervention data - this could be included in the team leader reports.

Strategic Planning
Went over the current draft goals

Raising Achievement in Mathematics - Goal 1

Raising Achievement in Literacy - Goal 2

Improving School Culture - Goal 3

The board all agree with the above goals.

Are we going to commit to International Students?

There is a webinar on strategic planning for boards on Wednesday 9th September, 7.00 pm- 8.30 pm. Please register, and if you cannot make the webinar, there will be a recording.

The board went over the KSS Curriculum 2026-2028 Road Map Goals
Mike, Leigh and Sharon will go through, reword and come back to the board with a draft.

Accountability
Health & Safety
Nothing new to report.

Policies & Procedures
Term 3 Policies for review

- **School Community Engagement Policy** (board)
- **Inclusive School Culture** (board)
- **Enrolment**
- **Student Attendance** (board)
- **Student Uniform/Student Dress Expectations**
- **Concerns and Complaints Policy** (board)

A reminder to review the policies

Mike will send out the Personal Information and the Privacy Act, Use of Google Chat Spaces for High Needs Student Support and Generative AI Use policies.
These will be reviewed at the next meeting.

Finance Report
July 2026 Report tracking along to plan.

The Board are required to approve the Depreciation Rates for Fixed Assets for the current year.

This was discussed, and the letter was signed at the meeting.

The school board hereby confirms that we have reviewed the useful lives of the school's fixed asset categories, and that they are considered "fair and reasonable" for the current year.

Motion: Tom moved the finance report to be accepted.

Moved: T Pritchard/E Clemence
Carried

Property
No report

Training Calendar
Training Calender

Record of Attendance and Work
Record of Attendance and Work

Closing Karakia

Meeting Closed - 8.00pm

2026 Meeting Dates

- Monday 21 September
- Tuesday 27 October
- Monday 30 November
- December - TBA

Actions from this meeting	Responsibility	Progress
Contact the MoE about our concerns around our growth and lack of classroom space.	Mike	
Register for webinar on strategic planning for boards Wednesday, 9th September	All Board	
Send out policies for review, ready for next meeting	Mike	

Signed E Clemance

Date 27/10/26