Mingimingi Hautoa
Knights Stream School

Knights Stream School Board

Minutes of Meeting
Monday 21 September 2026
6.30 pm - 7:50pm
Location: Boardroom

Present: Emma Clemence (Presiding Member), Haley Smith, Violet Fan, Tom Pritchard, Anika Tiplady, Mike Molloy (Principal), Leigh Hurford (Staff Rep)

Welcome, Karakia: Meeting opened with a Karakia

Apologies: Nil

Conflicts of Interest: No conflicts of interest were declared
Conflicts of Interest Register

Adoption of Agenda:

Past Minutes:
MOTION: The minutes of the previous meeting held on 31 August 2026 be accepted as a true and accurate record.

E Clemence/T Pritchard
Carried

Actions From Previous Minutes:
Completed

Governance & Leadership:

Presiding Member Verbal Report
The board received an update on media training undertaken by the Presiding Member and Principal.

New Zealand Uniforms
The Board received a presentation on supply, pricing, accessibility, uniform options and school sponsorship. No decision was made. The Board will revisit the matter at its next meeting after considering questions and information.

Principal's Report
Mike presented his September report. The report was received. Updates included roll growth, strategic planning, staffing and preparation of the 2027 budget.

Youthtown rent

RESOLUTION: The Board approved increasing Youthtown's annual rent to $22,000.

Carried unanimously

International students

RESOLUTION: The Board approved commencing the process to establish an international-student programme.

Carried unanimously

Required policies, operational arrangements and budget provision will be developed as part of implementation.

Mike moved that his Principal's report be accepted.

M Molloy/A Tiplady
Carried

Strategic Planning

A draft strategic plan will be brought to the next meeting.

Accountability

Health & Safety
Nothing new to report. The report was taken as read.

Policies & Procedures
Term 3 reviews were completed. Feedback will be provided to SchoolDocs about the outdated resource linked from the disability policy.

Finance Report
The June finance report was received. The Board noted favourable overall performance and current bank-staffing and property matters.

A first draft of the 2027 budget will be presented at the next meeting.

Motion: Tom moved the finance report to be accepted.

Moved: T Pritchard/E Clemence
Carried

Property
No report

Training Calendar
Training Calender

Record of Attendance and Work
Record of Attendance and Work

The training calendar, attendance record and remaining 2026 meeting dates were noted.

Closing Karakia
The meeting closed with a Karakia

Meeting Closed - 7.50pm

2026 Meeting Dates

- Tuesday 27 October
- Monday 30 November
- Thursday 10 December - TBC

Actions from this meeting	Responsibility	Progress
Circulate the original uniform brief and relevant presentation information	Mike	
Consider and provide any questions or comments on a possible uniform supplier review	All	
Bring a draft strategic plan to the board	Mike and SLT	
Begin the international student program establishment process and reflect it in planning and budget work	Mike	Ongoing
Submit feedback to SchoolDocs about the outdated disability policy resource link	Anika	
Prepare the first draft of the 2027 budget	Mike	

Signed Eamonce

Date 27/10/26