Knights Stream School Board

Minutes of Meeting

Thursday 11 December 2025
6.00 pm - 6.45 pm
Location: Boardroom

Present: Emma Clemence (Presiding Member), Haley Smith, Tom Pritchard, Anika Tiplady, Violet Fan, Leigh Hurford (Staff Rep), Mike Molloy (Principal), Sue Beattie (Minutes)

Apologies:

Welcome, Karakia:

Conflicts of Interest: Conflicts of Interest Register

Adoption of Agenda:

Past Minutes:
MOVED: The minutes of the previous meeting, held on Monday, 24th November 2025, are accepted as a true and accurate record.

Moved: E Clemence/L Hurford
Carried

Actions From Previous Minutes: Completed

Governance & Leadership:

Presiding Member Verbal Report
Thanks to everyone for their support this year.

Board Honorarium Payment has been made.

Principal's Report
Mike presented his December report.

Strategic Plan/Charter
2026-2028 Strategic Plan
Under construction

2026 Draft Budget
The 2026 draft budget was sent out to the board, with the balance showing a small deficit.

Motion: That the 2026 draft budget be ratified.

Moved: M Molloy/E Clemence
Carried

New Classrooms
Furniture is ordered for 27 March delivery,
On track for 19 January delivery and 19 March completion.
A Term 2 opening of the new classroom block.

Teacher Aide
We have appointed the last TA for 2026.

Teachers
All teaching placements for 2026 are completed.

Leave request - Moved into committee 6.10pm

Council Speed Signage
Before the start of June 2026, all existing 40km/hr signage near the school will be replaced with 30km/hr variable speed zones.
The Halswell Junction Road traffic lights will be completed in 2026.
As a board, we need to think about writing a letter to the council about road crossing safety on Murphys Road.

Mike moved his Principal Report to be accepted.

Moved: M Molloy/E Clemence
Carried

Accountability
Health & Safety
No October Health & Safety report.

Policies & Procedures
Policies for review in Term 4

- **Bullying and Harassment** (board)
- **Behaviour Management** (board)
- **Searches, Surrender, and Retention of Property**
- **Minimising Physical Restraint** (board)
- **Stand-down, Suspension, and Exclusion**
- **Staff Wellbeing and Safety**

Finance
No Finance report. The November report has not yet been received from Schooled.

Training Calendar
Training Calendar

Record of Attendance and Work
Record of Attendance and Work

Closing Karakia

Meeting Closed - 6.20pm

Meeting Dates

Monday 23rd February 2026
Monday 30th March 2026
Tuesday 28th April 2026
Monday 25th May 2026
Monday 29th June 2026
Monday 27th July 2026
Monday 31st August 2026
Monday 21st September 2026
Tuesday 27th October 2026
Monday 30th November 2026

Actions from this meeting	Responsibility	Progress

Signed E Clarke

Date 23/2/26